### Pre-Investigation Phase

* Contacted by SHIC
* Review Data Sharing Agreement
* Arrange Investigation Meeting
  + Required attendees: farm manager and herd veterinarian
  + Communicate meeting plans to RRC coordinator
* Book travel arrangements
  + Lodging
  + Transportation
* Review Investigation Form
  + Print enough Investigation Forms for all participants
* Review pathogen

### Investigation Phase

* Fill in Section 1 (Introduction) and Section 2 (Description of Current Outbreak) of Investigation Form
* Fill in Section 3 (Site Summary)
  + Label Premises Map
  + Label 1-Mile Radius Map
  + Label 5-Mile Radius Map
* Fill in Section 4 (Risk Events that Occurred During the Investigation Period)
* Review Section 5 (Weather Summary) for relevant dates
* Fill in Section 6 (Operational Connections Summary Table) with information discovered during investigation
* Diagnostic Sampling

### Post-Investigation Phase

* Send RRC Case Coordinator completed Investigation Form *(within 2 days of investigation interview)*
  + Questions
  + Updated Maps
  + Operational Connections Summary Table
* Complete Executive Summary and send to RRC Case Coordinator *(within 2 days of investigation interview)*
* Complete Summary Report and send to RRC Case Coordinator *(within 11 days of investigation interview)*